

# 13<sup>th</sup> Judicial District

# Veterans Treatment Court

## Participant Handbook



### ***Mission Statement***

*The mission driving the Veteran's Treatment Court is to successfully rehabilitate veterans by diverting them from the traditional criminal justice system and providing them with the tools they need in order to lead a productive and law-abiding lifestyle. In hopes of achieving this goal, the program provides veterans suffering from substance abuse issues, alcoholism, mental health issues, and emotional disabilities with treatment, academic and vocational training, job skills, and placement services. The program provides further ancillary services to meet the distinctive needs of each individual participant, such as housing, transportation, medical, dental, and other supportive services.*

December 2016

# Welcome To

## The 13<sup>th</sup> Judicial District Veterans Treatment Court

The 13<sup>th</sup> Judicial District Veterans Treatment Court Program is designed to provide the Court with a sentencing alternative for veterans who have serious problems with substance abuse and are involved with the criminal justice system. The 13<sup>th</sup> Judicial District Veterans Treatment Court is a highly structured program that combines intensive probation supervision, chemical dependency treatment; and fosters regular communication between participants, the Court, veteran mentors, and representatives from the Veterans Administration.

The 13<sup>th</sup> Judicial District Veterans Treatment Court is unique because it represents a much closer working union between chemical dependency treatment, the criminal justice system, and the Veterans Administration than is traditionally seen in the courts. The court is committed to assisting with the early intervention, treatment and rehabilitation of veteran offenders who are chemically dependent. It is a great opportunity for those veterans who wish to change circumstances in their lives and break the cycle of drug dependency.

**THIS HANDBOOK WILL PROVIDE COMPLETE INFORMATION ABOUT THE 13<sup>TH</sup> JUDICIAL DISTRICT VETERANS TREATMENT COURT AND WHAT IS EXPECTED OF YOU AS A PARTICIPANT.**

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**DO NOT LOSE THIS BOOK!**

We also encourage you to share this handbook with your family and friends for their support and encouragement.

We hope to see positive changes in your life as your progress through the 13<sup>th</sup> Judicial District Veterans Treatment Court Program. This program is committed to providing you with support and encouragement as you find your way to a clean and sober crime free life. The end result is a greater likelihood that you will remain drug-free while avoiding further contact with the criminal justice system and become a contributing member of society.

**What is past is a matter of history  
What is to come is a matter of choice.**

## Choices

That a leopard cannot change its spots  
Is an old adage certainly true  
But I am not a leopard  
And neither, my friend, are you.

Living in the past is dangerous  
If you repeat the same mistakes,  
Or forget it is the past in  
Choosing the road one takes.

Because only humans have a choice  
In the decisions that they make,  
We can take the truest path  
Where nothing is fake,

Or take the path of least resistance  
And ride upon the road of ease,  
Mindless of the final cost,  
We can do what we please.

Or we can show love to all mankind,  
And spread what happiness we can  
Wash the world in great beauty  
To touch the heart of man.

So choose your life's path carefully.  
Your choice can cause either joy or pain,  
And makes you mankind's glory,  
Or its deadliest bane.

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**Give me the serenity to accept the  
things I cannot change,  
The courage to change the things I can  
And the wisdom to know the difference.**



# This Book Belongs to

Name: \_\_\_\_\_

**Case Manager:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Veteran Mentor:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Outpatient Program:** \_\_\_\_\_

Date Entered: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Individual Counseling:** \_\_\_\_\_

Date Entered: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Sponsor's Name:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Sponsor's Name:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

## My Phase Progression

Phase	I	II	II	IV	Graduation
Date					
Date					

## **Veterans Treatment Court Program Description**

The 13<sup>th</sup> Judicial District Veterans Treatment Court Program is a court-supervised, comprehensive treatment program for veteran offenders. It consists of a minimum of 12-24 months of treatment, which may consist of outpatient treatment, residential treatment, or a combination of both. There are four phases of treatment in the Veterans Treatment Court Program designed to help break the pattern of drug/alcohol dependency and arrest. Completion of these phases takes a minimum of one (1) to two (2) years depending on the level of care you are assessed at. You will be placed in the appropriate level of care based on the Addiction Severity Index (ASI), if the appropriate level of care is inpatient/residential treatment then you will be sent to the Morgan County Residential Recovery Court (MCRRC) in Wartburg, TN for a minimum of nine (9) to twelve (12) months. You will be required to follow all rules and program phase requirements while at the residential facility. Once you complete the inpatient/residential portion of the program you will then complete the one year outpatient portion of the program. You must remain clean and sober to successfully complete this program.

## **Benefits**

When you successfully complete the Veterans Treatment Court Program, you will get the following rewards:

- You will be clean and sober
- You will have a job or will be furthering your education
- You will have a stable lifestyle
- You will have improved health
- You will be a contributing member of society

## ***Residential/Inpatient Portion of the Veterans Treatment Court Program***

If the appropriate level of care based on the Addiction Severity Index (ASI) is residential/inpatient treatment you will be placed at either Davidson County Drug Court Treatment Facility in Nashville, TN; Morgan County Residential Recovery Court (MCRRC) in Wartburg, TN for a minimum of nine (9) to twelve (12) months; or at the Residential Rehabilitation Treatment Program at the VA in Murfreesboro, TN for a period of forty-five (45) to ninety (90) days. You will be required to follow all directives from DC4, MCRRC, or RRTP staff at all times. You will complete Phases I and II of your treatment program during residential treatment.

If treatment is successfully completed at DC4, MCRRC, or RRTP you will return home to the 13<sup>th</sup> Judicial District Veterans Treatment Court and be placed in Phase III of the program. If treatment is not successfully completed at any of the facilities and you are returned home for being treatment resistant; the Veterans Treatment Court Team will place you in the appropriate outpatient Phase of the program that they feel is best for your wellbeing or you may be terminated from the program and your sentence put into effect.

## **Outpatient Program Phases of the Veteran's Treatment Court**

Veterans Treatment Court is a four-phase, highly-structured program, lasting for a minimum of 12 months. Individual progress will vary. Each phase consists of specified treatment objectives and specific requirements for advancement into the next phase. Requirements for advancement from each phase are described below.

If a participant has been assessed for outpatient treatment, then he/she will be placed in Phase I of Veterans Treatment Court and referred to a local treatment provider to begin intensive outpatient treatment.

If a participant has been assessed for long-term residential/inpatient treatment, then he/she will be placed in the appropriate treatment facility for a period of 9-12 months. Upon successful completion of inpatient treatment the participant will transition to the outpatient program of the VTC and start on Phase III of the program.

### **Outpatient Program Phases**

#### **Phase I – three (3) month minimum**

**Objectives:** Begin abstinence and chemical dependency treatment, develop trigger awareness, and identify your outside support system

- Meet with VTC Case Manager as directed
- Meet with Probation Officer as directed
- Minimum of two to three random and observed urinalysis tests
- Obtain employment at an approved location or be enrolled in an education program
- Begin making payments on court costs, restitution and probation fees
- Attend daily 7 AA/NA or other approved support group meetings (90 meetings in 90 days)
- Obtain a sponsor and begin work on the 12 Steps
- Appear before the Judge in VTC twice per month
- House Arrest
- Comply with all treatment recommendations including but not limited to IOP and/or mental health treatment
- Begin paying supervision fees, program fees, and court fines

#### **Criteria for completion:**

- Eight consecutive weeks of clean drug screens prior to advancing
- Compliance with program participation rules
- Compliance with treatment recommendation
- Approval by VTC Team for advancement to the next phase
- Complete 450 work hours with proof (pay stub) at one single job location

#### **Special/Travel Request or Passes:**

- No Special/Travel Requests or Passes allowed during Phase I

## **Phase II – three (3) month minimum**

**Objective:** Continued abstinence, establishment of recovery and development of educational and/or vocational goals.

- Attend minimum of 5 NA/AA meetings or other approved support group meetings
- Meet with VTC Case Manager as directed
- Meet with Probation Officer as directed
- Minimum of one to two random and observed urinalysis test
- Mandatory payment of supervision fees, court costs, and other fines
- Comply with treatment recommendations
- House Arrest
- Continuing working
- Appear before the Judge in VTC twice per month
- Submit proof of step work and sponsor contact

### **Criteria for completion:**

- Twelve consecutive weeks of clean drug screens
- Compliance with treatment recommendations
- Approval by the VTC Team for advancement to the next phase
- Completion of 450 hours of work

### **Special/Travel Request or Passes:**

- No more than one (1) Special/Travel Requests or Passes each month while on Phase II

## **Phase III– three (3) month minimum**

**Objective:** Continue abstinence, pursuit of education and/or vocational goals, and connection with community at large.

- Meet with VTC Case Manager as directed
- Meet with Probation Officer as directed
- Appear before the Judge in VTC twice per month
- Random and observed urinalysis testing at a minimum of six per month
- Provide receipts for payments on court costs, restitution and probation fees
- Submit proof of step work and sponsor contact
- Compliance with treatment recommendations
- House Arrest
- Complete 450 hours of work with proof (pay stub)
- Attend at least 4 NA/AA meetings or other approved support group meetings per week

### **Criteria for completion:**

- Four consecutive months of clean drug screens
- Successful enrollment in an educational program, job skills training, or employed full time.
- Approval by the VTC Team for advancement to the next phase
- Completion of 450 hours of work

**Special/Travel Request or Passes:**

- No more than two (2) Special/Travel Requests or Passes each month while on Phase III

**Phase IV – three (3) month minimum**

**Objective:** Continued abstinence, pursuit of successful completion of VTC, and strong connection with the community at large.

- Meet with VTC Case Manager as directed
- Meet with Probation Officer as directed
- Attend minimum of 3 NA/AA meetings or other approved support group meetings per week
- Meet with sponsor weekly
- Minimum of 6 random urinalysis tests per month
- Appear before the Judge in VTC twice monthly
- Submit proof of step work and sponsor contact
- Provide receipts for payments on court costs, restitution and probation fees
- Compliance with treatment recommendations
- Must have stable employment, be enrolled in school, and/or an alternative approved program
- Complete 450 hours of work with proof (pay stub)

**Criteria for completion:**

- The last six consecutive months have to be clean drug screens
- Employed or enrolled in an educational program
- Completion of all program goals
- Payment of all fees, fines, court costs, and program costs
- Completion of all community service work
- Completion of 450 hours of work

**Special/Travel Request or Passes:**

- No more than three (3) Special/Travel Requests or Passes each month while on Phase IV

The graduation ceremony, conducted in the courtroom, is a time to celebrate your success and to allow others in earlier stages to become encouraged and motivated to succeed as well.

**Supervision**

You will be required to appear at designated times in Veterans Treatment Court to report your progress and turn in support group attendance records and sponsor verification forms. The Veterans Treatment Court Judge will



encourage you if you are doing well in the program, and will discuss sanctions with you if you are in non-compliance with your program. If you do not come to court when required, a failure to appear warrant for your arrest will be issued.

In addition, you will be closely supervised by your Veterans Treatment Court Tennessee Department of Correction Probation Officer. This contact will be more frequent in the beginning and less frequent as you progress through the program phases. The team will decide how frequently you should meet based on your phase and your progress.

## **Drug Screens**

The Veterans Treatment Court TDOC Probation Officer, Program Director, Case Manager, Treatment Provider, or Police Officer Liaisons will administer drug screens. The participant will have a supervised test by a same sex Veterans Treatment Court Team member. The team member will perform the test in the presence of the participant and will follow the chain of custody rules for all samples being sent to the laboratory. You need to be aware of the following rules. These are intended as general guidelines and are not to be considered as all-inclusive.

- Drug testing will be conducted frequently, randomly and scheduled by Phases at a minimum of twice a week in the first two phases. Any client who fails to test as scheduled shall be considered to have tested “positive” and will be sanctioned accordingly. Clients may be asked to drug test at random at any time.
- Clients shall be held fully accountable for any and all substances that they put into their bodies. This shall include, but not limited to, over the counter medications containing “dextromethorphan,” and items containing “alcohol,” and prescription medications not prescribed to the client. Any medication listed on the Approved Medication list may be taken without permission from the Veterans Treatment Court Case Manager. Any other medication prescribed or over the counter must be approved with permission from the Case Manager. Any medication that is prescribed to the client must be documented and approved by the client’s case manager prior to its use. (EXCEPT IN CASES OF A CERTIFIABLE MEDICAL EMERGENCY.)
- The consumption of large quantities of liquids prior to testing may result in the sample being deemed to be “invalid.” Lab tests will be performed on all samples that show dilution on the field tests. Attempts to “flush” one’s system by excessive fluid intake, or by the use of “commercial cleansing products,” may be considered forms of adulteration and could result in sanctions being imposed against the offending party.
- All samples will be observed by a staff member of the same sex as the client. The client shall be instructed to position himself or herself in a manner that the staff member unobstructed observation of the urine voiding process.
- All clients shall be required to wash, rinse, and thoroughly dry their hands prior to and after the collection of the sample. Any attempt to manipulate or adulterate the sample in any way, shape or form will result in sanctions against the client, up to and including termination from the program.

- All on-site tests come with a built-in adulteration strip. If the strip confirms the sample was adulterated, the sample will be sent to the lab for confirmation. A flag will be noted on the Chain of Custody form.
- Collection staff shall ensure that the collection site is clean and all potential contaminants are removed from the collection area.
- All personnel handling urine specimens are required to wear surgical gloves.
- Clients shall be required to remove any coats or jackets prior to testing. In addition, any long sleeve shirts, blouses or sweaters must be pushed or rolled up.
- Upon filling the sample container, the client will then put the top on the container and dry the container with a paper towel or tissue before handing to the attending staff member.
- It is the client's responsibility to make sure that the identifying information on the container is complete, accurate, and legible. (If sample is being sent to the lab.)
- For samples being sent to the lab: upon having relinquished control of the sample to the U.A. collector, the client will then sign a release, transferring custody of the sample to the U.A. collector. The staff member who actually processes the test will also sign off on this document.
- The Case Manager will advise the clients of the test results as soon as results are back. Positive test results will be communicated to all team members via email and/or phone calls within 1 day of receiving the results.
- Any client may be requested to test on a "random" basis at any time, for any reason. Failure to comply will result in a "failure to test," and appropriate sanctions may be imposed.
- The client must provide the urine sample within reasonable time (two hours after entering testing area). Clients may be given up to eight ounces of water to assist in specimen production. Refusal to provide the urine sample is grounds for immediate sanction.
- The team will be notified by email and/or phone calls if the client fails to submit to a drug test or has adulterated the sample or attempts to give anything other than their own urine.
- If the client tests positive, fails to submit to a test, has an adulterated sample or submits a sample of another he/she will be sanctioned at the next Drug Court meeting.
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## **Treatment**

The treatment plan will be developed by the treatment staff based on the Alcohol and Drug Assessment, and will be subject to approval by the Veterans Treatment Court Team. Treatment is holistic and involves not only

A & D Treatment but also other activities, living arrangement, education/vocational requirements, etc. All clients will be required to participate in 12-Step work and have a sponsor to guide them in that process.

## **Incentives**

The 13<sup>th</sup> Judicial District Veterans Treatment Court will recognize and provide incentives for accomplishments in other areas of your life that promote drug-free, pro-social, law-abiding behavior. The following are some examples of achievements the Court will recognize and possible incentives the Court may use to recognize them.

### **Examples of Achievements:**

- 30, 60, 90 days of sobriety
- Educational achievements including behaviors, attendance, and grades
- Volunteer work within the community in addition to the required community service project hours
- Self-improvement classes that build mind, body, or soul
- Completion of programs and phases

### **Possible Incentives:**

- Less restrictive curfew
- Certificates of achievement
- Fewer office appointments and/or Court Hearings
- Coupons for local stores
- Gas dollars
- Praise from the bench and the team

## **Violations and Sanctions**

The court will also recognize violations and utilize sanctions for your non-compliance with Veterans Treatment Court Rules. The following are examples of violations and sanctions. This is not a complete list. It is important that you understand that you will be treated individually when the Veterans Treatment Court Team is considering sanctions or rewards. Every person's situation is different, and we will take that into consideration.

The Veterans Treatment Court Team considers compliance with program rules to be the priority in the first 90 days of the program. Therefore, the sanctions may be more severe for non-compliance and for positive drug screens. However, we will look at each case individually before making these decisions. **Ultimately, the Judge makes all final decisions.** The sanctions he imposes may not be a sanction listed or even the sanction recommended by the Drug Court Team.

### **Major Violations:**

- Use of mood-altering chemicals including alcohol

- Refusing drug and/or alcohol testing or tampering with sample
- Failure to follow the recommendations of chemical dependency evaluations or treatment provider
- Failure to report employment or address changes
- Breaking house arrest or curfew
- Failure to report arrests and/or citations
- Conviction on a new charge

**Minor Violations:**

- Curfew Violation
- Not returning staff phone messages
- Not reporting work/weekly whereabouts schedule changes
- Not immediately reporting address or phone number changes
- Not turning in required paperwork to the court weekly
- Uncooperative behavior with Veterans Treatment Court or Treatment staff
- Not attending or verifying attendance at support group meeting
- Failure to be available for random home visits
- Not paying court costs

**Multiple minor violations may result in major violation sanctions.**

**Sanctions:** The program will attempt to use sanctions aimed at stabilizing your harmful relationships with drugs and/or alcohol or non-compliance with Veterans Treatment Court rules.

- Verbal admonishment from the bench
- Increased sobriety support group attendance
- More stringent curfew
- Increase appointments with case manager and/or court appearances
- Reduction in phase
- Immediate detention
- Community service work
- More frequent screens
- Termination from Veterans Treatment Court and recommendations for execution of original sentence

**Termination from the Program**

The participant may voluntarily withdraw from the program. The participant will be instructed to inform the Veterans Treatment Court Judge that this is his/her decision during Veterans Treatment Court, and the Judge will refer him/her back to the sentencing Judge for disposition, however, the Veterans Treatment Court Judge can re-sentence you himself if he chooses to do so. The Veterans Treatment Court Judge may also increase your sentence if he chooses to do so. This will result in the participant serving the remainder of his/her sentence in jail/prison.

The Judge may also terminate a participant from the program. This may occur when the participant has consistently been in non-compliance with treatment recommendations, chronically failed drug/alcohol screen,

broken program rules, or refuses to have a change in attitude. The Judge may refer him/her back to the sentencing judge for disposition, however, the Veterans Treatment Court Judge can re-sentence you himself if he chooses to do so. The Veterans Treatment Court Judge may also increase your sentence if he chooses to do so. This may result in the participant serving the remainder of his/her sentence in jail/prison.

## **Confidentiality**

Your privacy is respected in the Veterans Treatment Court Program. We will make every effort to protect your identity by not using your name in research or evaluation activities. We will ask your permission to use your name in any articles or publications. Your contact with the Veteran Treatment Court Program gives permission to your treatment provider to give treatment information to your attorney, the District Attorney, and the Veterans Treatment Court.

## **Items to Bring to Each Court Appearance:**

1. Pay stub
2. Meeting Sheets
3. Sponsor Contact Sheet
4. Receipts (Court Costs, Probation, halfway houses, etc.)
5. Any assigned papers

**All advancements, incentive, sanctions, graduations, and terminations are subject to the discretion of the court!**

## **Veterans Treatment Court Program Rules**

When you join the Veterans Treatment Court Program, you will be required to do the following:

1. To stay away from drugs and alcohol.
  - a. You will not consume or purchase alcoholic beverages or illegal drugs.
  - b. You will not visit places where alcohol or illegal drugs are sold, dispensed, or used.
  - c. You will not go into bars, liquor stores, taverns, clubs, parties, or places where alcohol is the main item for sale or consumption.
  - d. You will not attend any program requirements under the influence or in the possession of any alcohol or illicit drug.

2. To attend all court sessions as ordered and comply with appropriate courtroom behavior and rules including but not limited to the following:
  - a. You will not talk in the courtroom during VTC proceedings.
  - b. You will dress appropriately for court as follows:
    - Shirt tails tucked in
    - No tank tops, muscle shirts, crop-tops, starter jackets or shirts with obscene words or pictures (including drug and alcohol related items)
    - No sagging (i.e. jeans sagging below waist line)
    - No unbuttoned shirts
    - No hats, caps, or bandannas
    - No gang attire of any kind
    - No phones or pagers
    - No shorts
  - c. You will not lean against the Judge's bench
  - d. You will not bring food or beverages into the courtroom
  - e. You will remain in the courtroom until you are dismissed by the VTC Judge
  - f. You will refrain from the use of any profanity
  - g. You will speak clearly and directly when addressing the VTC Judge, District Attorney, or any other officer of the court
  - h. You will attend all scheduled court appearances on time and immediately be seated in the courtroom
  
3. To obey all laws and not commit any acts of violence or threats of violence.
  - a. You understand that if you engage in any criminal activity, you may be revoked from the VTC Program and your suspended sentence imposed and be prosecuted for any new charges
  - b. You must not attend any program requirement while in possession of a weapon of any form, including firearms and knives
  - c. You will not violate any city, state, or federal law. You will not own or carry firearms of any type, or perpetrate any falsehood or deception, or misrepresent any truth to any branch of government or representative thereof
  - d. You will conduct yourself in all respects as a good and law-abiding citizen

- e. You will also inform any law enforcement officer that you come in contact with that you are a participant in the 13<sup>th</sup> Judicial District VTC Program.
4. To refrain from associating with anyone who has criminal record
    - a. You will not, in any way, communicate with persons on probation or parole, ex-convicts, or inmates, nor will you associate with any persons having a criminal record, UNLESS said person is attending the VTC Program or such association is approved by the VTC prior to the contact taking place
    - b. You will not act as a Confidential Informant (CI) for any law enforcement agency
  5. To contact your Case Manager/Community Supervisor as directed
  6. To perform any and all community service hours to be completed as VTC directs
  7. To submit to any rehabilitative, medical, psychological, psychiatric, educational, vocational, or alcohol or other drug treatment program as directed by the VTC, including aftercare.
  8. To comply with all program requirements:
    - a. You will attend all counseling sessions and be on time
    - b. You will attend all VTC appearances and be on time
    - c. You will complete all counseling assignments and participate in all counseling sessions
    - d. You will complete and make satisfactory progress in the program as measured by phase requirements
    - e. You will notify your Case Manager/Community Supervisor of any drugs prescribed to you by a physician before you begin taking them, and provide written notification to your physician that you are in a VTC Treatment Program (Obtain a Doctor's Visit Form from your Case Mgr.)
    - f. You will attend all required AA/NA meetings
    - g. You will meet with your sponsor on a weekly basis working on 12-Step Work
  9. To keep and be on time for all appointments as required of you by the VTC and all program resource providers in the areas of:
    - a. Treatment programs
    - b. Counseling programs
    - c. Educational programs
    - d. Vocational programs
    - e. Case Manager/Community Supervisor

- f. Community Service
  - g. Other reasonable rehabilitation requirements, including aftercare
10. To submit to urinalysis for testing upon request of the VTC even if it is not your designated testing date; a refusal, altered, or failure to provide a urinalysis, at time of request, will be viewed by the Drug Court as a positive test result and sanctions will be imposed.
11. To be employed, in school, and/or treatment care as required by the VTC Judge
- a. You understand that if you are physically able, you are required to maintain full-time employment (or part-time as agreed to by the VTC) unless involved in an approved educational/vocational program or inpatient treatment program
    - Example of approved work is one where you would receive a pay check and taxes are taken out of that pay check
    - Employment needs to be approved by the VTC prior to accepting any type of position
  - b. If unemployed, you will be required to complete 30 hours of Community Service Work and 10 hours of job search until employed and provide verification of CSW/Job Search to your Case Manager
  - c. Failure to be employed or in school may result in removal from the program
12. To consult with the VTC concerning any changes in employment and/or living situation
- a. You will not leave the county in which you reside, or the State of Tennessee, without written permission from VTC
  - b. You will not change your address, telephone numbers, or employment without first consulting with the VTC
  - c. You will keep gainfully employed as long as physically able to do so
  - d. You must notify the VTC about changing jobs before doing so
  - e. You must tell the VTC before you move or change your telephone number
13. To cooperate fully with all members of the VTC Team
- a. You will promptly and truthfully answer all inquiries directed to you by all VTC team members
  - b. You will allow representatives of the VTC to visit your home, place of employment, or elsewhere at any time
  - c. You will carry out all instructions given to you by VTC or its representatives
  - d. You will comply with all lawful directives issued by the Judge, agent or agency of the VTC
  - e. You agree to a search of your person, property, place of residence, vehicle and personal effects, at any time, with or without a search warrant, warrant of arrest, or reasonable cause by any VTC Officer or Law Enforcement Officer.



14. To sign all authorization for release of information requested by the VTC and/or treatment provider(s) and other resources providers
  - a. You realize that this condition is necessary to allow cross reporting of your compliance with program conditions and that failure to sign the authorization for release may make me ineligible for the program
  - b. You further understand that the release of information cannot be revoked until completion of or revocation from the VTC Program.
15. To pay all fees, court costs, treatment fees, restitution costs, victim compensation, attorney fees, mental health assessment fees, and laboratory fee as ordered by the VTC.
  - a. All such payments are to be made by cash, cashier's check or money order to the Court Clerk's Office.
  - b. You understand that additional VTC treatment costs may also be assessed dependent upon the defendant's specific treatment program.
16. Agree to have case heard without the State's attorney or your attorney present unless you are being considered for termination from the program.
17. Understand that if you are noncompliant you will be subject to sanction, tasks, or increased treatment as imposed by the VTC.
18. House Arrest
  - a. Daily confinement to one's place of residence for specified period of time. House arrest will be monitored for compliance by the Case Manager/Community Supervisor through home visits and collateral contacts, and by telephone
  - b. You must have and maintain a land line telephone at your residence. Said dedicated line must be free of call forwarding, internet connection, answering machine, and fax machines
  - c. You must tell the VTC before you move or change your telephone number

## **Courtroom Rules**

- Punctuality is a must. Each participant will be on time for all court appearances.
- Do not speak when Court is in session
- No participant shall approach the bench unless permission is obtained or if the court invited the participant to do so
- No participant shall sit at the counsel table in the courtroom
- Bare feet, the wearing of open toe sandals, flip flops, hats, ball caps, sunglasses, shorts, abbreviated shirts and blouses, tank or tube tops are prohibited in the courtroom
- It is forbidden to be under the influence of any intoxicating beverage and/or illicit drug when in court

- All weapons are banned from the courtroom
- All cell phones or pagers are banned from the courtroom
- No gum chewing, drinking, eating allowed while in the courtroom

## **Graduation from Veterans Treatment Court**

When Phase IV is completed, the participant may petition the Judge to graduate from the program. At that time, the participant will be given a Commencement Questionnaire, which he/she will complete and return to their Case Manager or Probation Officer. The VTC will then set a date for you to appear before the VTC Team, who will determine if you are ready to graduate. If it's determined you are appropriate for graduation, you will graduate at the next Commencement Ceremony. If the team makes additional recommendations that you must meet, you will complete these recommendations and then repetition the Veterans Treatment Court Team to graduate. You will continue appearing before the Veterans Treatment Court Team until they determine you are ready for graduation.



### **Where Now? It's up to you!!**

Destiny is no matter of chance. It is a matter of **choice**.

It is not a thing to be waited for; it is a thing to be achieved.

The self is not something ready-made, but something in continuous formation through choice of action.

- John Dewey

**Let your friends be the friends of your deliberate CHOICE.**

**The great thing in the world is not so much where we stand, but in what direction we are moving...**

**-Oliver Wendall Holmes**

## **Continuing Care Program**

Continuing aftercare is required for all participants for six months after successfully completing Phase Four and graduating the program. You will continue to have access to all services provided by the treatment provider as needed. You will be required to attend one Veterans Treatment Court per month. In addition, you must attend at least one team staffing during your aftercare. If you choose to you may submit a request in writing to the team to be a temporary team member in which you would sit on the team for three months. This position will be rotated quarterly. The request must state why you want to be a team member and what you can contribute to the team.

**We look forward to seeing you at Graduation!**

## **Important Contact Information:**

### **Veterans Treatment Court Judge(s):**

Judge Seth Norman  
Nashville, TN 37218  
(615) 862-5945

Judge Gary McKenzie  
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